

Reception Planner

This planner is to aid you in the preparation of your wedding reception. Please print the Planner and fill in the blanks. If you have questions about song choices please visit my Web Site. (Click on the client area, enter the password, click on the music list & Samples)

NAME OF THE BRIDE _____ PHONE # _____

BRIDES PARENTS _____

NAME OF THE GROOM _____ PHONE # _____

GROOMS PARENTS _____

DATE OF RECEPTION _____

TIME OF GUEST ARRIVAL _____

APPROX. NUMBER OF GUEST _____

BRIDLE PARTY INTRODUCTIONS:

FLOWER GIRL # 1 _____ # 2 _____

RING BEARER _____

Introduction song _____ artist _____

GROOMSMEN

BRIDESMAIDS

_____ AND _____
_____ AND _____
_____ AND _____
_____ AND _____
_____ AND _____
_____ AND _____
_____ AND _____
_____ AND _____
_____ AND _____

MAID OF HONOR _____

MATRON OF HONOR _____

BEST MAN _____

MR. AND MRS. _____

Introduction Song _____ artist _____

Time Dinner is to be served _____ buffet _____ served _____ Blessing: Yes ___ No ___

Name of Person _____

Photographer's Name _____

Videographer's Name _____

TOAST: BEFORE / DURING / AFTER DINNER:

This Usually happens as the dinner ends. The toast will be announced several minutes before it happens so that everyone will be prepared with a full glass. Please circle your choice of times above. Please check yes or no on the following.

Best Man: Yes_ No_ Maid/Matron of Honor: Yes_ No_ Groomsmen: Yes_ No_ Bridesmaids: Yes_ No_

Father of the Bride: Yes_ No_ Father of the Groom: Yes_ No_ B&G Thank You's Yes_ No_

CAKE CUTTING:

Song: _____ Artist _____

This takes place after dinner, before the bouquet and the garter toss. I will make the announcement for the cake cutting to ensure the gathering of supporters who wish to take pictures and witness this event. This like all other events will not be announced until the bride/groom, photographer and the videographer are ready.

BOUQUET & GARTER TOSS:

BOUQUET TOSS Song: _____ Artist _____

GARTER TOSS Song: _____ Artist _____

While the cake is being cut, I will announce for the single ladies to assemble on the dance floor for the bouquet toss. After the bouquet, it's the guy's turn to catch the prize garter.

TRADITIONAL DANCES PLEASE FILL IN THE FOLLOWING.

BRIDE AND GROOM FIRST DANCE: _____

FATHER / DAUGHTER DANCE: YES / NO _____

FATHER'S NAME: _____

MOTHER / SON DANCE: YES / NO _____

MOTHERS' NAME: _____

WEDDING PARTY DANCE: YES / NO _____

MONEY DANCE: YES / NO _____

LAST SONG: _____

LET'S DANCE !!

After the specialty dances, I invite your guest to join the wedding party on the dance floor for a fun night of dancing. In the beginning of the dance, I start off conservative playing oldie favorites to get everyone involved. As the night goes on the music usually becomes more up to date. I will choose the songs I play based on what your guest most enjoy and the feedback you have given to me.

SPECIAL ANNOUNCEMENTS: _____

Please fill out this planner and return it to me by the week of your wedding. For music choices please visit my Website, (CLICK ON THE CLIENT AREA, ENTER THE LOGIN & PASSWORD, CLICK ON THE MUSIC LIST). This planner will ensure the activities of you special day flow smoothly. If you have any questions fill free to call or E-mail me anytime.

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